



4<sup>th</sup> September 2022

Dear Parents and Carers,

### **Welcome Back...**

On behalf of all of the staff at West Kirby Primary School, I would like to welcome you all back after the summer holidays. I hope that the holidays have provided some opportunities to relax and share time with family and friends. A very warm welcome to all the new families who are joining our school. Thank you for selecting West Kirby Primary School and I am sure that you will soon feel part of our school community.

We are looking forward to welcoming the children into school tomorrow (Monday 5<sup>th</sup> September). The **main school gates will open at 8:30am**. Please supervise your child/children during this time unless they are Year 5 or 6 and may have walked to school on their own. **A reminder that the Trim Trail, EYFS Equipment, running games and ball games are not permitted before school**. All bikes and scooters must be dismounted and walked across the playground from the school gate. At 8:40am, the whistle will be blown by a member of staff and the children can start to enter school. **Lessons start promptly at 8:45am**. Our main school **gates will be locked at 8:50am**. If your child/children arrives after this, they will need to enter through the main School Office. Punctuality is vital for a smooth and settled start to the school day, please support us with this and ensure that your child/children arrive at school on time every day.

At the end of the school day the **main gates will open at 3:10pm** so that you can make your way onto the MUGA playground. The children will come **out of school at 3:20pm**. The above reminder about bikes, scooters, ball games, the Trim Trail etc all apply at the end of the day as well – thank you for your support with this.

The F1 and F2 children have different arrangements for this first week, which have been communicated to you by the EYFS Team and the School Office. Please keep to these arrangements. If you are unsure, please contact our School Office.

### **New Staff...**

I am delighted to introduce new staff members to our WKPS team. Miss Gerrard will be teaching in Class 5/6 and will be leading Maths and DT across the school. Mrs Tracey will be working as a Teaching Assistant in Class 3/4 with Mr Procter. Miss Auld will be working as a Teaching Assistant in Class 4 with Mrs O'Connor. We are very pleased that Mrs O'Connor will be spending more time with us this year and will be working Monday to Friday. Mrs O'Connor will be leading Geography and English as an Additional Language (EAL) across our school.

Mrs Smith, one of our Teaching Assistants, who many of you know well is going to be enjoying a little more time to herself, so she will be working Wednesday to Friday this year. We welcome back Miss Henshaw in the School Office as our new Administrative and Finance Officer and she will be working very closely with Mr Davis, who is our new Business Manager.

### **Uniform...**

I am sure that the children will return to school looking incredibly smart and no doubt they will have grown over the summer holidays. As many of you know we had the launch of our new school logo at the end of the summer term, which is a great representation of our school. As stated in our School Uniform Policy, you do not have to have the logo on the school uniform. However, we do expect the children to adhere to the correct colours and expectations at all times. This year we will be having an even bigger push on making sure that the children are always wearing the correct uniform, including on PE days. We will be setting the highest of standards and would appreciate your complete support and cooperation with this. The Uniform Policy can be found here [WKPS Policies - Click Here](#)

Please can we ask that all items of clothing are clearly labelled, especially cardigans and jumpers as they can very easily get mixed up when the children take them off. We cannot return items when they are not labelled. The children often become upset when they cannot find their own belongings and our lost property box then becomes rather full.

### **Learning Environment...**

Those of you that follow us on Twitter (@WKPSWirral) may have seen glimpses of the exciting developments at our school over the summer holidays. The EYFS outdoor area has been completed and is ready for the F1 and F2 children to try it out – the water wall, bike track and playhouse look like so much fun! Our new EYFS entrance sign proudly shows our new school logo.

Over in the Garden Playground we have had a history timeline fitted and maps of The Wirral and The World. They look incredible and will provide excellent learning opportunities to support the Teaching and Learning within our school curriculum. Thank you to the PTA who supported us to purchase these.

Our staff have been working incredibly hard to promote reading in their classrooms. Every classroom has an inviting reading area where time can be spent enjoying a wide range of books, magazines and newspapers. Library Jane, who knows the children well, has spent time ensuring there are books that the children will enjoy in each class.

I am sure that the children will let me know what they think over the coming days.

### **Meet The Teacher Meetings...**

At this time of year, Parents and Carers often have quite a few questions that they want to ask and clarify. We will be returning to face to face Meet The Teacher Meetings for each phase (apart from EYFS). These will take place in the school hall and will last no longer than

1 hour. We hope that many of you can join us, even if you have been with us for many years as there are always updates and changes that we want to keep you informed of.

- Monday 12<sup>th</sup> September – Year 5 and Year 6 (UKS2) Meeting at 8:45am
- Wednesday 14<sup>th</sup> September – Year 1 and Year 2 (KS1) Meeting at 8:45am
- Thursday 15<sup>th</sup> September - Year 3 and Year 4 (LKS2) Meeting at 8:45am

We understand that not all families will be able to attend due to other commitments. We will put the slides from the meeting on our school website after they have taken place. If you have any questions, you can contact the Phase Leaders using the phase email addresses. The Phase Leader will either answer the question or will share the email with the correct member of staff to obtain an answer and get back to you. Please do not use the phase email addresses for important messages such as changes to pick up for your child as these emails are not always monitored during the day. Please continue to use the School Office Email for important messages that we need to be aware of.

Phase	Phase Leader	Phase Email address
EYFS	Mrs Catt	<a href="mailto:eyfs@westkirbyprimaryschool.co.uk">eyfs@westkirbyprimaryschool.co.uk</a>
KS1	Mrs Hughes	<a href="mailto:ks1@westkirbyprimaryschool.co.uk">ks1@westkirbyprimaryschool.co.uk</a>
LKS2	Mr Procter	<a href="mailto:lks2@westkirbyprimaryschool.co.uk">lks2@westkirbyprimaryschool.co.uk</a>
UKS2	Mrs McCann	<a href="mailto:uks2@westkirbyprimaryschool.co.uk">uks2@westkirbyprimaryschool.co.uk</a>
	School Office	<a href="mailto:schooloffice@westkirby-primary.wirral.sch.uk">schooloffice@westkirby-primary.wirral.sch.uk</a>

### School Website...

Following the launch of our new website in the summer term, we have continued to update and add as much information as possible. If you are looking for any specific information, please have a look as we have added on much more.

In the Parent/Carer survey in July, you mentioned wanting to know key dates in advance. Dates that we know have been populated on the website calendar and are there to be seen now. This includes Parents' Evening, swimming dates, residentials, education trips, themed days, PTA events and many more. Please keep an eye on the calendar as we will continue to add to it when events are confirmed.

### Roald Dahl Day...

Last Friday you should have received a letter about **Roald Dahl Day**. WKPS will be celebrating this on **Tuesday 13<sup>th</sup> September** and we invite the children to come dressed up as a character from any Roald Dahl Book. If your child/children would prefer to come in school uniform, that is also fine. Tuesday 13<sup>th</sup> September marks his birthday and if Roald Dahl was still alive, he would have been celebrating his 106<sup>th</sup> birthday! He was a magnificent storyteller, and he is well worth remembering and celebrating.

If your child is in **Class 5**, please remember that they will be swimming on Roald Dahl Day so they cannot include face paint or complicated costumes that will slow down the getting changed process. If you have not already done so, please complete the online form that was

sent to you last week to inform us how your child will be leaving from the swimming pool during the week of the 12<sup>th</sup> of September.

### **Walking Home Permission for Year 5 & Year 6...**

If you give permission for your child to walk home alone (for children in Year 5 and Year 6 only), please complete the online form that was emailed to you last week. Children in Year 5 and Year 6 can bring a phone to school, but they must leave it in the school office before school starts and they can then collect it at the end of the school day for their journey home.

### **Waves ...**

You can now contact Waves directly to book **future** spaces in their before and after school care. The email address is [waves@westkirbyprimaryschool.co.uk](mailto:waves@westkirbyprimaryschool.co.uk)  
Please try to avoid any last-minute changes to bookings as the email address will not always be looked at during the school day. If there are any last-minute changes, please **phone** the School Office as there is also no guarantee that an email will be seen.

### **Parent Governors...**

During the summer term we invited nominations for new Parent Governors due to vacancies on our Governing Body. These positions have now been filled and I would like to welcome Catherine Howell, Christian Hughes and Paul Malone to our Governing Board. Catherine was previously a Parent Governor, so it is great that she can continue with this role for another 4 years. Christian and Paul are new to our Governing Body and bring new and valuable skills to us, which is a great opportunity.

### **Social Media...**

If you are not already following us on Twitter please do so @WKPSWirral  
Our PTA also have a Facebook Group, please give them a like and follow them.  
We also have an Instagram account – please log on and find us westkirby\_primaryschool

A new school year, a new class and other changes can sometimes unsettle some children. Please talk to us if you feel your child may need further support or there is any information that we need to be aware of from over the summer holidays.

School Phone Number : 0151 625 5561

School Office email [schooloffice@westkirby-primary.wirral.sch.uk](mailto:schooloffice@westkirby-primary.wirral.sch.uk)

Phase Email address – see above

Pop into the school office and see us

Thank you for your continued support – we look forward to seeing you all very soon.

Regards,

Mrs E Bailey  
Headteacher