



West Kirby Primary School

Anglesey Road, West Kirby
Wirral, Merseyside CH48 5EQ
Headteacher: Mrs K Takashima

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Dear Parent/Guardian

Becoming a Volunteer

We are writing to ask if any parents or grandparents would be interested in volunteering in our school. Volunteers bring a range of skills and experience that can enhance the learning opportunities of children at our school and we welcome and encourage volunteers from the local community.

Anyone wishing to become a volunteer, either for a one off event such as a school visit or on a more regular basis, e.g. hearing children read, usually approaches the School Office or a member of staff Headteacher or Deputy Headteacher directly. If you are interested in volunteering please complete the reply slip below with your contact details, type of activities you would like to help with, and the days and times you are available to help and return to school. You will then be invited into school for an informal chat.

We look forward to hearing from anyone interested in helping.

Yours sincerely

Mrs K Takashima
Headteacher

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Volunteering in School

Name of Child: _____ Class: _____

Name of Volunteer: _____ Relationship to child: _____

Please indicate any activities you are interested in helping with:

- ☐ Hearing children read
- ☐ Working with small groups of children
- ☐ Working alongside individual children
- ☐ Undertaking art & craft activities with children
- ☐ Working with children on the computers
- ☐ Accompanying school visits
- ☐ Other _____

Specific Age Groups: _____

Available Days/Times: _____

Signed: _____ Date: _____

